We are recruiting a part-time (50%)

COMMUNICATION OFFICER

Located close to the capital of Europe, The Louvain School of Management (LSM) offers world-class courses and highly specialized options based on advanced research. It is the Faculty of Management of the Université Catholique de Louvain, one of the oldest universities in Europe, providing opportunities for interdisciplinary and multicultural experiences. LSM is focusing on excellence and on an ethical approach to business studies and business practices. LSM is accredited by the European Quality Improvement System (EQUIS) since 2006 and is the unique Belgian member of the Global Alliance in Management Education (CEMS).

Mission

As part of the communication team, you will support the Communication Manager in shaping marketing content strategy from planning to execution, providing new compelling content. You will manage the assets production process, facilitating timely delivery and ensuring the content workflow process is executed appropriately. Through all channels such as…

- Website and intranet
- Social Media
- Newsletters
- Print
- Event communication and promotion

Education and skills

- Bachelor in communication, preferably in digital
- Fluent in written and spoken English
- Inspiring and persuasive storyteller, always focused on message relevance, clear campaign targets
- Curious, intuitive and creative mind
- Great eye for details and image (pictures, graphic design, videos)
- Interested in online communication, digital trends and marketing content
- Organized entrepreneur, strong determination and energy to move forward, hands-on to make things happen
- Conscientious and committed to social and environmental values of businesses conducted as if people and place mattered

Context

- One of the 50 best business schools worldwide, and 1st in Belgium since 2009 (Eduniversal ranking)
- International and challenging working culture and student environment
- Part-time (50%)

Application

Please send your CV, cover letter and portfolio (if any) to communication-lsm@uclouvain.be with the subject « Application / Communication Officer ».

Interviews will start mid-January 2019