

## 2016-17 TUITION FEES

The student's particular situation determines the tuition fee the student is charged. Student situations and their corresponding fees are formulated in exactly the same manner by all Belgian French-speaking universities.

The following information is specific to the fee for basic tuition, or what is called 'primary enrolment'. Fee information for additional or special enrolment (teacher educational certificates, advanced master's programmes, individual classes, etc.) can be found at <https://uclouvain.be/en/study/inscriptions/tuition-fees.html>.

For the majority of students, the academic year tuition fee for primary enrolment is €835. The UCL Enrolment Office is responsible for providing an invoice that itemises the tuition fee and, if applicable, fees for any additional enrolment, Sport and Fitness Centre membership, or Culture Card or Solidarity Card fees. This invoice is posted to the student's virtual office (My UCL) and the student is notified of its posting by email.

Payment of a 10% deposit, €83.50, is **due no later than 31 October 2016**. This is also the deadline for any student who wishes to withdraw from the university to inform the Enrolment Office in writing (by post or email).

When the deposit is received, the student's 'provisional enrolment' becomes 'active' and within one week the student receives all enrolment confirmation documents in his virtual office.

The balance of the tuition invoice must be paid **no later than 4 January 2017**. If it is not, neither the deadline nor any credit will be extended and the student will immediately lose access to all educational activities despite the fact that student will be considered enrolled for the duration of the academic year.

These consequences for failing to pay tuition in full and on time are non-negotiable. Therefore, to avoid all risk, students are strongly advised to pay in full as soon as possible.

## FRENCH COMMUNITY OF BELGIUM SCHOLARSHIP RECIPIENTS AND APPLICANTS

Who is eligible to apply?

Application requirements – academic, economic, nationality, age – are detailed in French at <http://www.allocations-etudes.cfwb.be>.

Students are advised to apply early, if possible by July.

Upon enrolment at UCL, students must provide to the Enrolment Office the identification number assigned to them by the *Service d'allocation d'études* ('Scholarship Department' of the French Community of Belgium). Scholarship applicants are not charged tuition until they receive a response from the French Community, but they are charged fees for any memberships (Sport and Fitness Centre, Culture Card, Solidarity Card). The week after providing the identification number, the student will receive enrolment confirmation documents in his or her virtual office.

Students unsure of whether they will be awarded a scholarship are invited to simultaneously submit to the Enrolment Office by 31 October an application to be charged a reduced tuition fee:  
<https://uclouvain.be/en/study/inscriptions/limited-income-social-discount-fee.html>.

If the student is not awarded a scholarship, the reduced tuition fee application will be reviewed (as long as it is received by 31 October) and the resulting tuition fee amount communicated to the student. This amount must be paid in full by X January, even if the student appeals the Scholarship Department's decision.

In case of financial difficulty, the student should make an appointment as soon as possible with a social worker at the Student Support Service ('*Service d'aide aux étudiants*'), if possible before 31 October. **Information is available at:** <https://uclouvain.be/fr/etudier/aide.html>.

## LIMITED INCOME TUITION FEE

The limited income tuition fee for primary enrolment during the 2016-17 academic year is €374 (instead of €835).

Who is eligible?

- Students (or their financial supporters) whose income exceeds the French Community of Belgium scholarship's eligible monthly income ceiling of €3,494 (indexed annually) but who are otherwise eligible for the scholarship.
- Students who are eligible for the scholarship but are not awarded one owing to a reason associated with their academic background.

Application procedure

The student must submit a tuition fee discount application to the Enrolment Office and pay the normal 10% deposit of €83.50 by 31 October 2016. Thereafter, the student's enrolment is 'active' and the student receives, within one week via his or her virtual office, enrolment confirmation documents.

The balance of the limited income tuition fee must be paid no later than 4 January 2017. If it is not, neither the deadline nor any credit will be extended and the student will immediately lose access to all educational activities despite the fact that the student will be considered enrolled for the duration of the academic year.

**Documents:** <https://uclouvain.be/fr/etudier/aide.html>.

**Contacts:**

- in Louvain-la-Neuve, Brussels Woluwe, Brussels Saint-Gilles and Tournai: [frederic.giozzet@uclouvain.be](mailto:frederic.giozzet@uclouvain.be);
- in Mons: [anne-sophie.hazebroucq@uclouvain.be](mailto:anne-sophie.hazebroucq@uclouvain.be).

## SOCIAL DISCOUNT TUITION FEE

The social discount tuition fee for primary enrolment during the 2016-17 academic year is €485 (instead of €835). It is made possible by a university budget allocation.

Who is eligible?

- Students ineligible for both a French Community of Belgium scholarship and the limited income tuition fee and who are in a financially difficult situation recognised by the UCL Student Support Service.

- European Union students enrolled for a second degree and whose income (or that of their financial supporters) exceeds the French Community of Belgium scholarship's monthly income ceiling of €3,494.

#### Application procedure

The student must submit a tuition fee discount application to the Enrolment Office and pay the normal 10% deposit of €83.50 by 31 October. Thereafter, the student's enrolment is 'active' and the student receives within one week enrolment confirmation documents.

The balance of the limited income tuition fee must be paid no later than 4 January 2017. If it is not, neither the deadline nor any credit will be extended and the student will immediately lose access to all educational activities despite the fact that the student will be considered enrolled for the duration of the academic year.

In case of financial difficulty, the student should make an appointment with a social worker at the Student Support Service (*'Service d'aide aux étudiants'*), who will examine the situation.

**Consulting a social worker does not exempt students from meeting any of the above deadlines.**

**Additional information**    <https://uclouvain.be/en/study/inscriptions/financial-assistance.html>

**MAKE AN APPOINTMENT WITH A STUDENT SUPPORT SERVICE SOCIAL WORKER:**  
**[HTTPS://UClouvain.be/fr/etudier/des-professionnels-sur-5-sites.html](https://uclouvain.be/fr/etudier/des-professionnels-sur-5-sites.html)**

Information and documentation: <https://uclouvain.be/fr/etudier/aide.html>

#### NON-EUROPEAN INTERNATIONAL STUDENTS

Most non-European international students are charged a higher tuition fee, which is detailed in their enrolment authorisation.

#### Information:

- All tuition fees: <https://uclouvain.be/en/study/inscriptions/tuition-fees.html>
- Application procedure: <https://uclouvain.be/fr/etudier/inscriptions/etudes-contingentement.html>